

MINUTES

May 27, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of May, 2008, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Tammy Howard, Secretary

Member Rod Cleveland was absent.

Others present were: Christine Brannon, David Batton, Don Holyfield, Kris Youngberg, Melinda Duke, Brenda Wakeman, Peggy Laizure, James Tyree, Susan Moffat, Becky Hernandez, Dan Cary and David Williams.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of May 19, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to accept the bids and award and/or reject at a later date County Bid #CA-1372 – Proposals for a qualified Geographic Information System (GIS) consultant to provide professional services to upgrade and improve the way the County maintains land parcel information for the Cleveland County Assessor's Office.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Sidwell Company	
BID: #CA-1372		
DEPT: County Assessor		Awarded To:
DATE OPENED: 5-27-08	1	
		Tabled on 5-27-08
List of Individual Items		
Proposals for a qualified Geographic Information System (GIS) consultant to provide professional services to upgrade and improve the way the County maintains land parcel information for the Cleveland County Assessors Office, 201 S. Jones, Norman, OK		
Total Bid Price:	\$56,072.67	
Approximate start date:	June 2008	
Approximate end date:	September 2008	
Maintenance Cost:	\$1,995 (annual)	
Proposed bid meet all specifications:	Yes	
Warranty:	_____	
Contact Information:		
Name:	Neal Carpenter	
Title:	_____	
Telephone:	630-549-1000	
Fax:	630-549-1111	
Vendor's Statement:		
NON-COLLUSION AFFIDAVIT:	Yes	

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to accept the bids and award and/or reject at a later date County Bid #HWY-1373 – Six-Months (6) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 10, 2008 through December 9, 2008.
 The vote was: George Skinner, yes; Rusty Sullivan, yes.
 Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Haskell Lemon Construction Co.	T.J. Campbell Construction Co.	Blaco Construction, LLC	Silver Star Construction	
BID: #HWY-1373					
DEPT: Co. Commissioners					
DATE OPENED: 5-27-08					
	1	2	3	4	
List of Individual Items					Awarded To:
Six-Months (6) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt).					Tabled on 5-27-08
The bid term will be from June 10, 2008 through December 9, 2008.					
Notice required by bidding vendor:	7-days	4-days	14-days	10-days	
Will deliver and start construction:	14-days	4-days	14-days	10-days	
Vendor's Statement:	—	Minimum order 500 tons	500 ton minimum for any single purchase order	Order of 750 tons per location per day. The "Type B, C, or M" bid is for ODOT Type B ONLY. Add \$1.00 per Ton for ODOT Type C	
Contact Person:	Bob Lemon	O'Flynn Sewell	Denver Saxton	Craig Parker	
Title:	Vice President	Vice President	Member	Vice President	
Telephone Number:	405-947-6069	405-672-6768	405-973-8266	405-793-1725	
Fax Number:	405-947-6068	405-672-9890	405-787-4766	405-793-9989	
Business Relationship Affidavit:	Yes	Yes	Yes	Yes	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes	Yes	Yes	Yes	

Per the recommendation of David Batton, Assistant District Attorney, Chairman Skinner moved, seconded by Rod Cleveland, to table the Discussion, Consideration, and/or Action regarding contingent contract between the Board of County Commissioners and Pictometry International Corporation for Air Borne Digital Images of earth surface area in Cleveland County for one (1) year commencing prospectively on or about July 1, 2008 through June 30, 2009 with option to renew for five (5) consecutive years under the same terms and conditions.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Kris Youngberg presented the following report for Mr. Ed Miller:

The Cleveland County Detention Center held an average of 183 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C
5/13/2008 Tues	177	13	0	164
5/14/2008 Wed	182	13	0	169
5/15/2008 Thur	183	13	0	170
5/16/2008 Fri	180	16	0	164
5/17/2008 Sat	185	16	0	169
5/18/2008 Sun	196	16	0	180
5/19/2008 Mon	187	16	0	171
5/20/2008 Tues	176	15	0	161
<u>Daily Average</u>	<u>183</u>	<u>15</u>	<u>0</u>	<u>168</u>

The Book-Ins comparison for this week:

2007 40 FEMALES & 142 MALES = 182 TOTAL

2008 51 FEMALES & 160 MALES = 211 TOTAL

Four Inmates were transported to DOC May 16, 2008

Four Inmates were transported to DOC May 22, 2008

Nine Inmates are currently scheduled to go to DOC

Rusty Sullivan asked if the type of arrest could be included in the Jail Report.

Kris Youngberg replied yes.

Rusty Sullivan moved, seconded by George Skinner, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Renewal Attorney Fee Agreement between Sandra DeSelms, County Treasurer and Joe B. Lawter for professional legal services at the rate of \$125.00 per hour, copy expense at the rate of \$0.10 per copy and actual postage expense incurred by the Attorney beginning July 1, 2008, thru June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Pottawatomie County Regional Juvenile Detention Center (aka Glenn Dale Carter Hall) for Juvenile Detention Services in the amount of \$20.39 per day per child from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Canadian County Juvenile Detention Center for Juvenile Detention Services in the amount of \$19.31 per day per child from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Sequoyah Enterprises, Inc., for Juvenile Detention Services in the amount of \$23.26 per day per child from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Cleveland County Sheriff's Office and the Moore-Norman Technology Center School District #17 to provide one certified uniformed deputy per specified shifts. The term of the contract will commence on July 1, 2008 and will terminate on June 30, 2009 for the annual amount of \$98,730.00.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract for Services between the Cleveland County Sheriff's Office and Midway Grocery, Inc. dba Thompson Commissary Supply, Inc. for the purpose of providing commissary services for the Cleveland County Detention Center. Contract term will be from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$36,228.65.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Office of Juvenile Affairs for the FY2009 Regional Secure Detention Contract at a fixed rate of \$109.45 per day per bed based on the facility's licensed capacity of 26 secure detention beds. Contract term will be from July 1, 2008 through June 30, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a.	Sheriff's Service Fee Fund	\$	39,043.63
b.	Sheriff's Commissary Fee Fund		3,750.64
c.	Sheriff's Courthouse Security Service Fee Fund		2,626.60
d.	Sheriff's Jail Fund		5,852.76
e.	Sheriff's Revolving Fund		85,522.48
f.	Treasurer's Certification Fee Fund		6,720.00
g.	County Clerk's Lien Fee Fund		4,667.57
h.	County Clerk's Preservation Fee Fund		26,660.00
i.	Court Clerk Revolving Fund		13,927.09
j.	Fair Board Fund		13,684.92
k.	Highway Unrestricted		375,723.39
l.	Bridge Capital Improvement		196.06
m.	Assessor's Revolving Fund		1,087.00
n.	S.T.O.P. Violence Against Women Grant		3,500.00
o.	Drug Court Revolving Fund (Adult)		1,158.40
p.	DA Incarceration Costs Fund		823.50
q.	Local Emergency Planning Committee Fund		10,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolution disposing of equipment:

a.	#D354-45	15' Dump Bed
b.	#D355-1	Nikon Auto Level
c.	#D407-2A	3-Ton Cherry Picker
d.	#D412-26	12-Volt Fuel Pump
e.	#D421-7	2-Wheel Cart
f.	#D421-8	Victor Super Ranger Cutting Torch
g.	#D421-55	Impact Air
h.	#D421-71	Transit Level
i.	#D430-9	Trimmer/Brush Cutter
j.	#D430-27	Trimmer
k.	#D439-3	Parts Washer
l.	#D610-01	Vacuum Cleaner
m.	#D610-5	Wet/Dry Shop Vac
n.	#D611-37	HP Printer
o.	#D611-40	Computer
p.	#D611-49	19" Monitor
q.	#D699-3	Security System

(The above items are from the District #1 Commissioner and were sold or junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 08-5420 – SA2 Dolese Brothers Company, Inc. \$ 8,800.00
 - 08-5469 – B2A Slaughterville Tire Shop 400.00
 - 08-5470 – B1A Associate Medical Professionals 7,500.00

- b. Highway Fund
 - 08-5398 – T2A Jim Johnson Oil Company 2,000.00
 - 08-5399 – T2A Cummins Southern Plains, Inc. 1,500.00
 - 08-5409 - T2A C.L. Boyd Company, Inc. 1,500.00
 - 08-5418 – T2A Auto Air of Oklahoma 1,000.00
 - 08-5458 – T2A Mid-West Hose & Specialty 500.00
 - 08-5460 – T2A Warren Cat 2,500.00
 - 08-5461 – T2A Hercules Tire Sales, Inc. 2,500.00
 - 08-5462 – T2A Fred’s Tire & Battery, LLC 2,500.00
 - 08-5463 – T2A T & W Tire 2,500.00
 - 08-5465 – T2A Mileage Masters, Inc. 2,500.00

- c. Sheriff’s Service Fee Fund
 - 08-5471 – CFB2 Midwest Trophy Manufacturing 1,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 08-0013 – F2
- 08-0024 – H2
- 08-0549 – SM2
- 08-2989 – B2A
- 08-3111 – HR2
- 08-3176 – B2A
- 08-3552 – B1C
- 08-5184 – E2

- 08-0047 – T2A
- 08-0065 – T2A
- 08-0073 – T2A
- 08-0077 – T2A
- 08-0088 – T2A
- 08-0094 – T2A
- 08-0099 – T2A
- 08-1235 – T2A
- 08-1272 – T2A
- 08-1347 – T2A
- 08-2146 – T2A
- 08-2493 – T2A
- 08-2908 – T2A
- 08-2967 – T2A
- 08-3538 – T2A
- 08-3996 – T2A

- 08-0251 – MD2
- 08-0256 – MD2

- 08-4021 – CFB2

- 08-4167 – CFBRE2
- 08-5143 – CFBRE2

08-2654 – CFHRE2

08-1113 – FF2

08-2298 – FF2

08-4614 – FF2

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 471,826.29
b. Highway Fund	96,623.89
c. Health Fund	5,016.87
d. Sheriff Service Fee Fund	1,548.29
e. Sheriff Revolving Fund	11,124.15
f. Sheriff Commissary Fund	897.19
g. Sheriff Triad Donations Fund	200.00
h. County Clerk Preservation Fund	35,515.52
i. County Clerk Lien Fee Fund	3,956.88
j. S.T.O.P. Violence Against Women Fund	1,477.95
k. Fair Board Fund	1,217.74

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(Clerk's Note: Agenda was posted on 5-22-08 @ 3:31 p.m.)